

## TREASURY CLERK – CAPE TOWN



Spark ATM Systems is South Africa's premier independent ATM deployer installing convenience ATM's into shopping centre, retail, petroleum, leisure and hospitality locations countrywide. The Company is owned by Cardtronics plc, the world's leading ATM deployer operational in 10 countries and listed on the Nasdaq Stock Exchange (CATM) in the USA.

The Company is experiencing significant growth and therefore seeks a financially and technically adept **Treasury Clerk** to join our finance team. The incumbent will be based at the Company's head office in Paarden Eiland, Cape Town. The primary responsibility of the role involves assisting with the daily loading, settlement of cash dispensed and performing reconciliations of all fully-cashed ATMs, including the processing of claim submissions and resolution of queries.

### ROLE AND RESPONSIBILITIES:

- Responsible for the daily reconciliation of all fully-cashed ATMs
- Download statements daily from various float providers ensuring that the float balance is supported by a specific amalgamation of ATM reconciliations
- Fully investigate any queries that may arise and submit claims for identified shortages
- Work closely with the counterpart at the third party cash-in-transit service provider to ensure reconciliations are aligned
- Prepare, produce, submit or assist with various reports and reporting requirements
- Assist with daily float settlement and daily utilisation requests
- Any other tasks that may be reasonably expected

### PROFESSIONAL REQUIREMENTS:

- Grade 12
- Relevant financial degree or diploma
- Experience in a similar role will be advantageous
- Fully computer literate
- Advanced MS Excel skills

### COMPETENCIES:

- Passion for numbers and reconciliations
- Attention to detail and high degree of accuracy
- Professional verbal and written communication skills
- Responsible, reliable, work systematically and have a high degree of personal integrity
- Follow procedures with a structured approach to problem-solving
- Neat, orderly, organised and self-motivated

The Company is offering a competitive salary and benefits, rewarding work environment and exciting career growth opportunities for the right candidate. Remuneration is negotiable depending on your skills and experience.

Interested parties should email a concise CV and covering letter, outlining why you feel that you are suited to the position, with the subject line: TC0419 and your name to [jobs@sparkatm.co.za](mailto:jobs@sparkatm.co.za).

If you do not hear from us within 14 days from date of application, please regard your application as unsuccessful. Only short-listed candidates will be contacted.

For more information visit [www.sparkatm.co.za](http://www.sparkatm.co.za).